



F.CP.01.03

Product Certification, Confidentiality and Non-disclosure Agreement

1.0 Obligations on UIS

1.1 **UIS** will provide product certification services pursuant to recognized international standards for product certification, under the local laws, requirements of technical regulations, signatories' accreditation bodies and interested parties;

1.2 **UIS** is committed to provide its product certification services that only lie within its accreditation/notification scope and requested by the client;

1.3 **UIS** shall adopt an appropriate quotation for its services provision that coincide with the market law and client acceptance;

1.4 **UIS** hereby declares that we are committed to conducting all certification activities with utmost impartiality, ensuring that decisions related to certification process are based solely on objective evidence, **UIS** shall manage conflicts of interest and ensure that our personnel involved in the certification process are free from undue commercial, financial, and other pressures that might compromise impartiality;

1.5 **UIS** and its personnel as well are dedicated to maintaining the confidentiality of all information obtained or created during the certification process. This includes information about the client's organization, its operations, processes, or business affairs;

1.6 **UIS** is committed to provide its services to all its clients without any discrimination;

1.7 Any potential conflicts of interest shall be disclosed and addressed promptly.

2.0 Obligations on the Client

2.1 Always fulfils the certification requirements, including implementing appropriate changes when they are communicated by **UIS**;

2.2 If certification applies to ongoing production, certified product continues to fulfil the product requirements;

2.3 Makes all necessary arrangements for:

- The conduct of evaluation and surveillance (if required), including provision for examining documentation and records, access to the relevant equipment, location(s), area(s), personnel, and client's subcontractors;
- Investigation of complaints.

2.4 Makes claims regarding certification consistent with the scope of certification;



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2.5 Does not use its product certification in such a manner as to bring the UIS into disrepute and does not make any statement regarding its product certification that UIS may consider misleading or unauthorized;

2.6 Upon suspension, withdrawal, or termination of certification, client discontinues using all advertising matter that contains any reference thereto and takes action as required by the certification scheme and takes any other required measure;

2.7 When providing copies of the certification documents to others, documents shall be reproduced in their entirety or as specified in the certification scheme;

2.8 When making reference to its product certification in communication media such as documents, brochures or advertising, it shall comply with the requirements of UIS or as specified by the certification scheme;

2.9 Complies with any requirement that may be prescribed in the certification scheme relating to the use of marks of conformity, and on information related to the product;

2.10 Keeps records of complaints made known to it relating to compliance with certification requirements and makes these records available to UIS when requested, and:

- Takes appropriate action with respect to such complaints and any deficiencies found in products that affect compliance with the requirements for certification;
- Documents the actions taken.

2.11 Informs UIS, without delay, of changes that may affect its ability to conform to the certification requirements.

By signing below, both the client and UIS have agreed to be bound to the above, thereby the client authorizes UIS to conduct all conformity assessment services related to its request and required by the relevant certification scheme

This agreement shall remain effective until otherwise expressly revoked in writing.

Client		UIS	
Name		Name	
Signature		Signature	
Date		Date	